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Career Objective

Business Administration graduate with experience in operational supervision, customer relations, financial administration and problem-solving. Demonstrated ability to manage day-to-day activities, coordinate responsibilities and maintain high standards of service. Seeking a Relief Manager position with Parsons Bakery, bringing strong leadership, organization, communication and adaptability to support teams and efficient operations

Educational Projects and Qualifications

Course Name	Course Code	Academics	Project Title & Brief Description
Management Project and Research Method	UMODXH	MSc	• Research on “Resistance to change and the transformation of organization change” and “How quit quitting represents resistance through compliance during organizational change?”
Advanced English	ENG105	BBA	• Research on “Influence of Ecommerce in consumer buying behavior”.
Financial Modelling	FIN455	BBA	• Equity Research of Marico.

Degree Detail	Year	CGPA
MSc in Business Management University of West of England, Bristol	2025-2026	Merit
Bachelor of Business Administration (BBA), Major in Finance North South University, Bashundhara, Dhaka 1229	2019-2023	3.10

Work Experience

Designation	Company Name	Description	Year
Senior Team Member	SM IT Solution	• Meta Ads Campaign • AI Powered Website Building • Website & Chatbot Automation • Full Stack Business Automation using GHL	2022 - Present
Executive Officer	DataPath Ltd.	• Working on USA 401(k) retirement plan • Daily Cash Settling & making fee analysis report • Fund Change	2024 - 2025
Danpite Travels and Adventures – DTA	Moderator	• An online based tourism group • Managed a large number of group and lead the tour happen successfully.	2020 - 2024

Founder	RoseDale BD	- An online based beauty care product selling shop. - Managed and supervised day-to-day operations - Managed funding for initial operations. - Improved customer satisfaction and customer relations with problem-solving skills.	2020-2022
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Skills

Soft Skills	Brief Description
Leadership Quality	Ability to lead a team, guiding towards success and achieve desired goals.
Listening Skill	I believe effective listening is essential for building strong relationships, resolving conflicts and achieving success in both personal and professional life.

Technical Skills	Specifications			
Software	Beginner	Moderate	Intermediary	Excellent
Microsoft Office 365				✓
Go High Level & N8N		✓		
ChatGPT, Claude, Gemini, Higgsfield AI			✓	✓
WordPress		✓		
Canva				✓

Training & Workshops

Name of the training & Workshop	About/ Topic	Year
Marketing Escapade	The marketing escapade was arranged by NSU YEF which is based on teaching digital marketing and giving proper knowledge about business pitches.	2019
Microsoft Office Excel- 2007 Career Placement Center (CPC)	An offline program where students are being teaches by faculty members about basic and advanced excel.	2023
Web Designing Spade Academy	Spade Academy is an institute which provides resources and guideline to those who want to be a freelancer	2022

Extra-Curricular Activities

Senior Executive Member of North South University – Young Economist Forum (YEF).

Volunteered at Youth's Vice (2019).

Senior Executive Member of Shebok Chattogram.

Played as Central Back Football Player in Footbros FC.